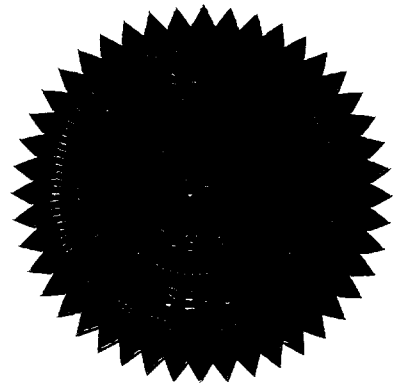


**MINUTES**  
**UNIVERSITY OF SOUTHERN INDIANA**  
**BOARD OF TRUSTEES**

**May 10, 2008**



## MINUTES

### UNIVERSITY OF SOUTHERN INDIANA BOARD OF TRUSTEES

May 10, 2008

The University of Southern Indiana Board of Trustees met in regular session on Saturday, May 10, 2008, in the University Center on campus. In attendance were Board Chair John M. Dunn and Trustees W. Harold Calloway, Mark A. Day, Jamie L. Johnson '09, Jeffrey L. Knight, Amy MacDonell, Frank F. McDonald II '73, James L. Will Sr., and Ted C. Ziemer Jr. Also attending were President H. Ray Hoops; Provost and Vice President for Academic Affairs Linda L. M. Bennett; Vice President for Governmental Relations Cynthia S. Brinker; Vice President for Advancement Annie M. Krug; Vice President for Student Affairs Robert W. Parrent; Vice President for Business Affairs Mark Rozewski; Faculty Senate Chair Christy Baker; and Student Government Association President Amy Beard.

Mr. Dunn called the meeting to order at 2:35 p.m.

#### SECTION 0.1

##### A. APPROVAL OF AUTHORIZING RESOLUTION TO EXPAND EMPLOYEE BENEFITS

Mr. Ziemer objected to the consideration of the following resolution to allow the Trustees time to gather additional information regarding the proposal. The Trustees, with the exception of Mr. Day, agreed to defer consideration of the resolution.

**WHEREAS**, the University of Southern Indiana provides a comprehensive and competitive benefits program for its employees; and

**WHEREAS**, the University of Southern Indiana is committed to equal opportunity for all persons, and provides its services without regard to race, sex, religion, disability, age, national origin, sexual orientation, or status as a disabled veteran or veteran of the Vietnam Era; and

**WHEREAS**, to attain its goals of academic excellence and diversity, the University of Southern Indiana must be able to recruit and retain the most qualified faculty and staff and have in place employee benefit programs that are competitive with programs offered at institutions with whom the University competes for such employees; and

**WHEREAS**, the Board of Trustees is authorized by statute to fix and regulate employee benefit programs for University of Southern Indiana faculty and staff;

**NOW, THEREFORE BE IT RESOLVED** that the Board of Trustees approves the provision of benefits to same-sex domestic partners of University of Southern Indiana employees who demonstrate that they are in a verifiably committed relationship; and

**FURTHER RESOLVED** that the Board of Trustees directs the president of the University to take all necessary and proper actions related to the implementation of employee benefit programs and authorizes the president of the University to examine the impact of any further expansion of University benefits.

## **SECTION I – GENERAL AND ACADEMIC MATTERS**

### **A. APPROVAL OF MINUTES OF MARCH 6, 2008, MEETING**

On a motion by Mr. Will, seconded by Mr. Calloway, the minutes of the March 6, 2008, meeting of the Board of Trustees were approved.

### **B. ESTABLISHMENT OF NEXT MEETING DATE, TIME, LOCATION**

Mr. Dunn called on Vice President Krug, who reported the Board will meet in annual and regular sessions on Thursday, July 10, 2008.

### **C. REPORT OF THE LONG-RANGE PLANNING COMMITTEE**

The Long-Range Planning Committee met on April 25, 2008, and May 10, 2008. Mr. Dunn called for a report from the Chair, Mr. Calloway, who reported the Committee met on April 25, 2008, and approved the Bachelor of Arts/Bachelor of Science in Criminal Justice Studies degree on behalf of the Board of Trustees.

At its meeting on May 10, 2008, the Committee heard reports about academic programs to be deleted and reviewed the Academic Program Development Plan. The Committee also heard presentations from the division of Student Affairs. Mr. Calloway asked Provost Bennett and Vice President Parrent to review their presentations to the Committee. Dr. Bennett reported on the deletion of engineering technology programs, agreed upon when the University received approval for the engineering degree. The discussion of the Academic Development Plan highlighted programs at the graduate level wherein existing programs are collaborating to create new programs. Dr. Parrent reviewed the year-end reports of the Student Government Association and the Activities Programming Board, presented by student representatives. He reviewed his executive summary of activities and accomplishments in the student affairs division in 2007-2008.

### **D. PRESIDENT'S REPORT**

President Hoops began his report by introducing the 2008-2009 Student Government Association President, Amy Beard. A first semester senior from Newburgh, Indiana, Ms. Beard is studying Spanish and international studies. He expressed appreciation to outgoing SGA President Kristina Pelly for her service to the University.

Honors Week is an annual opportunity to celebrate the accomplishments of students and faculty members. Dr. Hoops asked Vice President Krug for a report on a presentation of special interest to the Trustees made during this year's Honors Week. Vice President Krug noted that since 1990, past and current members of the Board of Trustees have contributed generously to fund an annual award and build a permanent endowment for the Trustees Distinguished Merit Award. The Merit Award is the most prestigious scholarship presented during Honors Week each year. The 2008-2009 recipient, selected by the Faculty Senate Student Affairs Committee, is Jessica L. Doyle, a senior with a history major and a classical studies minor.

Dr. Hoops reported that this year's recipient of the Integra Bank Distinguished Professor Award is Dr. Sherry Bevins Darrell, a professor of English and director of Humanities. Dr. Darrell will be recognized during the Spring Commencement and will address the graduates at the Fall Commencement in December. The recipient of the 2008 President's Medal, the highest honor bestowed on a graduating senior, is Samuel C. Bowles. The President's Medal also will be presented during Commencement.

President Hoops reported that 1,451 students are eligible to participate in this year's Commencement Exercises. He was pleased to note that four honorary degrees will be presented during the ceremony. Recipients of the honorary degrees will be Bruce Baker, Carol Baker, Victor Schriefer, Jr., and Sherrienne Standley, who will bring the Commencement address. He thanked the trustees for their participation as the University celebrates with the graduates and honorees.

Dr. Hoops was pleased to report the selection of USI as a CampusEAI Oracle Portal Grant recipient by the CampusEAI Consortium. The five-year grant of \$1,077,589 is for software and services that will replace the University's current portal access system, which is obsolete. The new portal will provide students, faculty, and staff with an integrated online learning, administrative computing, and student services system that will provide more services and easier access.

He asked Provost Bennett to introduce the Academic report. Dr. Bennett called on Dr. Kathy Rodgers, associate professor of mathematics and chair of the department of mathematics, for a report on the success of the math department in accelerating student progress through developmental math courses. Provost Bennett reported that Dr. Rodgers and Dr. Brian Posler, assistant vice president for Academic Affairs, presented a similar report at the recent annual meeting of the Higher Learning Commission.

Dr. Rodgers reported on the implementation of Rapid Review, a three-week course developed to help incoming freshman students improve their math placement test scores and allow them to avoid the need for developmental math classes. Rapid Review provided individualized review for targeted students who scored within four points of the cut-off placement score. The course was provided at no cost to students and included individualized study plans. Of the 23 students who enrolled, 21 improved their placement scores and enrolled in a freshman math course instead of a developmental course. Seventeen students completed the course and 82 percent earned passing grades. Dr. Rodgers noted the success of the program resulted from recognition of the problem, support from all levels within the University, and dedication of the faculty. The math department will continue to offer Rapid Review, explore the expansion of the project to other courses in mathematics, and discuss the feasibility of expanding the concept to other disciplines.

Dr. Hoops called on Vice President Brinker for a report about the 2008 Indiana Commission for Higher Education conference for university trustees and staff, Commission members, and government officials, held recently in Indianapolis. Ms. Brinker reported that Provost Bennett, Vice President Rozewski, and she were pleased to represent USI at the conference, at which Governor Mitch Daniels announced a new initiative, College for All, to help make college more affordable, especially to those in the middle class. In this initiative, tuition (equal to the amount required to attend Ivy Tech Community College) would be guaranteed for two years to qualified students and could be used at any institution of higher education in Indiana. The conference focused on five working papers developed by Commission members and staff as part of the *Reaching Higher: Strategic Directions in Higher Education in Indiana* document adopted by the Commission in June 2007. Vice President Brinker reviewed the recommendations made to each of the working paper topics: College Completion; Accountability; Affordability; The Role of Ivy Tech Community College; and The Role of Major Research Universities. She asked the Trustees to review their copies of the strategic directions document and the working papers and welcomed their comments.

President Hoops asked Christy Baker for a report from Faculty Senate. Professor Baker reported the Senate received reports from its eight standing committees at its final meeting of the year. The Senate met this year in 12 regular meetings and one special meeting, a forum in which it considered the qualities desired in the next president of the University. She thanked her colleagues who served on Faculty Senate and reported that Assistant Professor of Nutrition Lesa Cagle was elected chair of Faculty Senate for 2008-2009. President Hoops thanked Professor Baker for her service to the faculty and to the University.

Dr. Hoops asked Amy Beard, the 2008-2009 president of the Student Government Association, for a report. Ms. Beard reported that SGA is in transition, but is working to prepare for the new academic year. The General Assembly has met twice and the executive board will meet in a retreat this summer. SGA hopes to encourage more students to become involved in its work and is planning its annual Welcome Week Dinner for new students. Ms. Beard reported that she looks forward to the next year.

President Hoops reported on the University's efficient response to recent earthquake activity. A team of facilities and security employees responded quickly to inspect campus buildings. There was no damage on the campus proper, but some cracked plaster and at least one broken window were discovered in New Harmony. Dr. Hoops noted that all new construction on campus is built to the latest seismic codes. The University Center expansion project involves a seismic retrofit of the old library before it is adapted to University Center space.

Dr. Hoops called on Sherrienne Standley, coordinator of the presidential search and screen committee, for a report on the process and next steps related to the presidential search. Mrs. Standley reported the selection process for members of the Search and Screen Committee was successful, with each campus constituent group devising its own selection process and submitting names for Trustee approval later in the agenda. Also on the agenda is the approval of the *Statement of Leadership Qualities* desired in the next president. Mrs. Standley noted this document is a result of conversations across the University. She expressed appreciation to Faculty Senate, Staff Council, the Student Government Association, and the vice presidents, all of whom brought important ideas from their constituencies and divisions. She noted the Trustees shaped the final document. Another document, the Institutional Profile, will be reviewed by the Trustees and the Search and Screen Committee. It describes the institution in detail and will be an important tool in attracting qualified candidates.

The next steps in the search process include a training session for members of the Search and Screen Committee. Mrs. Standley expects advertising to begin in August, timed with letters to higher education institutions inviting nominations and applications. A six- to eight-week period to receive nominations and applications will end with the Committee's selection of semifinalists. She noted all matters related to the search and screen process will be confidential until finalists are invited to campus in January 2009.

Mrs. Standley shared her observation of tremendous spirit of cooperation among all the campus groups and individuals who participated in the visioning exercise and the selection of Search and Screen Committee members, and that USI is fortunate to have this atmosphere as it undertakes the important work of recruiting a new president. She concluded by offering to make progress reports at future meetings of the Board.

#### **E. APPOINTMENT OF PRESIDENTIAL SEARCH AND SCREEN COMMITTEE**

Mr. Dunn reported that the Board of Trustees, at its meeting on January 10, 2008, approved the composition of the Presidential Search and Screen Committee. Members of the Committee have since been nominated by the Board of Trustees Chair, Student Government Association, Staff Council, Faculty Senate, Alumni Council, and USI Foundation.

On a motion by Mr. McDonald, seconded by Mr. Will, the membership of the Presidential Search and Screen Committee in Exhibit I-A was approved.

#### **F. APPROVAL OF STATEMENT OF LEADERSHIP QUALITIES SOUGHT IN THE NEXT PRESIDENT OF THE UNIVERSITY OF SOUTHERN INDIANA**

Mr. Dunn referred the Trustees to a handout titled *University of Southern Indiana Presidential Search Statement of Leadership Qualities*. This statement of leadership qualities sought in the next president of the University is the result of conversations with University constituencies and the review of the Trustees.

On a motion by Mr. Calloway, seconded by Ms. MacDonell, the *Statement of Leadership Qualities* was approved.

#### **G. REPORT ON THE INDIANA GENERAL ASSEMBLY**

Mr. Dunn called on Vice President Brinker for a report on the Indiana General Assembly. She reported the legislative session ended on March 14 and reviewed three bills passed during the 2008 session which have an impact on higher education.

- HB 1049 eliminates the time limit for the use of financial aid awards for both full- and part-time students, and will be of special benefit to non-traditional students.

- HB 1246 concerns dual credit enrollment programs in which high school students can earn college credit by taking classes developed by a partner university and taught by the high school faculty. This bill was important to USI, which has an accredited dual enrollment program and agreements with 14 high schools in the region to offer dual credit courses. More than 650 students took these courses in 2006-2007. Vice President Brinker noted the universities worked with many partners to support this bill. The final bill signed by the Governor creates the Concurrent Enrollment Partnership to coordinate dual credit programs in Indiana high schools and to address issues related to dual enrollment, including access, course quality, and financial issues.
- HB 1249 provides tuition and fee exemption for an Indiana resident who entered the armed services after September 10, 2001, and was awarded the Purple Heart. It also provides that the tuition and fee exemptions offered by universities for Purple Heart recipients are not eligible for reimbursement by the state during the 2009 fiscal year. Several years ago, the universities turned over all service-related tuition and fee exemption programs for Children of Disabled Veterans and Children of Officers Lost in the Line of Duty to the State Student Assistance Commission. Ms. Brinker noted that because this is a non-budget year, the program did not receive any funding, and the universities will be responsible for covering the costs of the program. During the 2009 legislative session, the universities will pursue the transfer of responsibility for administration of the Tuition Exemption for Purple Heart Recipients to the State Student Assistance Commission.

Vice President Brinker concluded by reporting that during the summer months, the University will prepare its capital improvement and operating budget requests, which will be considered in the 2009 legislative session.

#### **H. APPOINTMENT OF THE NOMINATING COMMITTEE**

Mr. Dunn appointed Mr. Calloway (chair), Ms. Johnson, and Mr. Knight to the Nominating Committee.

## **SECTION II – FINANCIAL MATTERS**

### **A. REPORT OF THE FINANCE/AUDIT COMMITTEE**

The Finance/Audit Committee met prior to the Board of Trustees meeting on May10, 2008. Mr. Dunn called on Mr. Knight, who reported the Committee approved a resolution regarding the refunding of auxiliary system variable rate demand revenue bonds, Series 2001B. The Committee also approved recommendations to the Board for approvals of proposed miscellaneous fees for 2008-2009 and the lease of real estate to the City of Evansville for construction of a water tower. These recommendations will be presented in Items B and C in the agenda. The Committee received a review of the Risk Assessment Report for the Business Affairs division.

### **B. APPROVAL OF MISCELLANEOUS FEES FOR 2008-2009**

Mr. Dunn called on Vice President Rozewski to report on the proposed Miscellaneous Fees for 2008-2009 in Exhibit II-A. Mr. Rozewski noted University fees fall into two categories: mandatory fees (usually called tuition) which everyone pays; and miscellaneous fees, that only some students pay. He reported that only one miscellaneous fee on the schedule, the Health Services Fee, is proposed to change in 2008-2009. This is a fee developed in consultation with Deaconess Hospital, the University's provider for the Student Health Center operation.

Mr. Rozewski reminded the Trustees that universities are required to set tuition for two-year periods in odd-numbered years. USI's tuition for 2008-2009 was approved at the July 2007 meeting of the Board of Trustees. He referred the Trustees to Exhibit II-B for a review of that decision.

Upon the recommendation of the Finance/Audit Committee, the Miscellaneous Fees for 2008-2009 (Exhibit II-A) were approved.

### **C. APPROVAL OF RESOLUTION AUTHORIZING THE LEASE OF REAL ESTATE TO THE CITY OF EVANSVILLE FOR CONSTRUCTION OF A WATER TOWER**

Mr. Dunn called on Vice President Rozewski to review the resolution authorizing the treasurer to negotiate and execute a long-term lease with the City of Evansville for a 100' by 100' parcel of land that will allow the city to construct a water tower. Mr. Rozewski shared a map detailing the location of the tower and a photograph of the type tower that will be built on the site. The tower is a necessary improvement to the city's west side water distribution infrastructure and is needed to address recurring water pressure and quality issues on the west side. These recurring water issues directly affect the University, especially the 2,500 residents of University housing. The location of the water tower would be along Bluff Lane between the USI Foundation office and the support services building now under construction.

The proposed tower would be 30 feet wide at its base, 50 feet wide at its top, and approximately 155 feet tall. The City estimates the project, which will cost \$1.5 million, will be bid in July 2008 and will require approximately six months to construct. The land lease, with an initial term of 50 years, contains all requisite indemnifications and allows the University to put its logo on the tower.

Upon the recommendation of the Finance/Audit Committee, the resolution authorizing the lease of real estate to the City of Evansville for construction of a water tower (Exhibit II-C) was approved.

### **D. APPROVAL OF ANNUAL OPERATING BUDGETS**

Mr. Dunn called on Vice President Rozewski, who noted a copy of the complete Annual Operating Budget document is in each Trustee's packet of meeting materials and introduced Assistant Vice President for Business Affairs Mary Hupfer to review the recommended Current Operating Budget for fiscal year 2008-2009 (Exhibit II-D).

Ms. Hupfer began with an overview of the University's budget and its fund types, which include current operating, designated, auxiliary, and plant funds. She described the functional and expense classifications within each fund. She reviewed the operating budgets for fiscal year 2007-2008, including the sources of funds, which include state appropriation, student fees, and other income. She described the state appropriation in comparison to student fees and other income, and shared a historical comparison of revenue from state appropriation and student fees. Ms. Hupfer reviewed uses of funds, including: "unavoidable" increases such as utilities and insurance; salaries and benefits; and enhancement of programs and initiatives.

She reported that the 2008-2009 current operating budget will be \$83,256,267. The complete budget, including the current operating fund, designated funds, auxiliary funds, and plant funds, is \$126,794,872.

On a motion by Mr. Ziemer, seconded by Mr. Calloway, the Annual Operating Budgets were approved.

*Note: Exhibit II-D is a summary of the Current Operating budget. A copy of the complete Annual Operating Budget document is appended to the file copy of these minutes.*

#### **E. APPROVAL OF TEN-YEAR CAPITAL IMPROVEMENT PLAN**

Mr. Dunn called on Vice President Brinker for a review of the Ten-Year Capital Improvement Plan for 2009-2019 (Exhibit II-E). She reported that the Capital Improvement Plan, first reviewed in draft form with the Board at its meeting in January 2008, will be submitted to the Indiana Commission for Higher Education in June 2008 as part of the 2009-2011 Capital Improvement Budget Request.

The Teaching Theatre Replacement Project is the only request in the near-term (the 2009-2011 biennium). Ms. Brinker reported this facility will replace the off-campus site of the University Theatre on Igleheart Avenue, which will be removed in the expansion project for the Lloyd Expressway. She reminded the Trustees that a new theatre is included in the design of University Center expansion project. She reviewed the medium-term plans and noted one change since the plan was reviewed by the board. The \$2,000,000 projected cost of the Manufacturing Engineering Laboratory was moved from "Projected State Amount" to "Funding Other Sources". Requests in the long-term remained unchanged.

On a motion by Mr. Will, seconded by Mr. Knight, the Ten-Year Capital Improvement Plan 2009-2019 (Exhibit II-E) was approved. Mr. Day opposed the motion.

#### **F. UPDATE ON CURRENT CONSTRUCTION PROJECTS**

Mr. Dunn called on Vice President Rozewski, who introduced Director of Facilities Operations and Planning Steve Helfrich for a report on current construction projects. Exhibit II-F includes a summary of the cost and funding sources for each project.

Mr. Helfrich reported the McCutchan Art Center is nearly complete and will open early in the fall semester. The McDonald West Community Center project also is near completion. Interior installations and landscaping will be completed during the summer in preparation for a fall opening. He reported the Support Services Building is scheduled to open at the end of 2008, despite construction delays due to inclement weather.

Mr. Helfrich reported that Arc Construction Co. has begun work on the Recreation and Fitness Center Expansion project and Empire Contractors, Inc. will begin the construction of the Ceramics Center soon. The new electric feeds to campus for the Vectren substation have been installed. The project is expected to be complete in mid summer.

The Business and Engineering Center design is nearly complete and Mr. Helfrich reported bids are expected in mid-June with construction beginning in July. Design and planning for the new campus entrance and loop road continues. In summer 2008, the curve in the road at the Business and Engineering Center site will be straightened.

Mr. Helfrich concluded by reporting that Holzman Moss Architecture plans to complete the design development phase of the University Center Expansion project in fall 2008.



**G. APPROVAL OF GROUP TERM LIFE INSURANCE RATES**

Mr. Dunn asked Vice President Brinker to review the recommendations in Items G, H, I, and J. Ms. Brinker reported on two group term life insurance programs provided by the University through Prudential Insurance Company of America. There are 46 employees and 77 retirees enrolled in the original program and 876 employees and 57 retirees enrolled in the revised program. Employees hired after February 1, 1988, are enrolled in the revised program.

Renewal rates from Prudential Insurance Company of America reflect a rate hold for a 30-month guarantee period beginning July 1, 2008, through January 1, 2011. Life insurance rates will remain at \$.20/\$1,000 with an Accidental Death and Dismemberment (AD&D) rate of \$.02/\$1,000. Effective January 1, 2008, life insurance rates were reduced by .01 to \$.20/\$1,000 due to the discontinuance of brokerage services.

Ms. Brinker recommended approval of the group term life insurance programs with Prudential Insurance Company of America with the proposed rates guaranteed for a 30-month period effective July 1, 2008.

On a motion by Mr. Will, seconded by Ms. MacDonell, the recommendations in Items G, H, I, and J were approved.

**H. APPROVAL OF SUPPLEMENTAL LIFE INSURANCE CARRIER**

The University offers supplemental life insurance through Prudential Insurance Company of America to eligible employees. There are 290 employees enrolled in the program.

Renewal rates from Prudential Insurance Company of America reflect a rate hold for a 30-month guarantee period beginning July 1, 2008, through January 1, 2011.

Ms. Brinker recommended approval of the supplemental life insurance program with Prudential Insurance Company of America with rates guaranteed for a 30-month period effective July 1, 2008.

On a motion by Mr. Will, seconded by Ms. MacDonell, the recommendations in Items G, H, I, and J were approved.

**I. APPROVAL OF LONG-TERM DISABILITY INSURANCE RATES FOR 2008-2009**

Ms. Brinker reported the contract for the University's Long-Term Disability Insurance Program with The Standard Insurance Company is to be renewed as of July 1, 2008. The disability coverage provides income benefits and retirement contributions in the event of a long-term disability. The University pays the total premium cost for 652 eligible employees.

Renewal rates from The Standard Insurance Company reflect no increase for the 12-month period beginning July 1, 2008. The current monthly premium is based on a percentage of Covered Monthly Salary (CMS) for the University:

	2007-2008 <u>Rates</u>	2008-2009 <u>Rates</u>
Income Premium	0.385% CMS	0.385% CMS
Annuity Premium	0.146% CMS	0.146% CMS

Vice President Brinker recommended approval of The Standard's Long-Term Disability Insurance rates effective July 1, 2008.

On a motion by Mr. Will, seconded by Ms. MacDonell, the recommendations in Items G, H, I, and J were approved.

**J. APPROVAL OF EMPLOYEE ASSISTANCE PROGRAM PREMIUM RATES FOR 2008-2009**

The contract for the University's Employee Assistance Program (CONCERN: EAP) with Deaconess Service Corporation is to be renewed as of July 1, 2008. CONCERN: EAP is a comprehensive employee assistance program which provides assessment, short-term counseling, referral, and follow-up services for 932 employees and members of their immediate families. The utilization rate was 8.8 percent for new cases in calendar year 2007 and 12.6 percent for new and continuing cases.

Renewal rates from Deaconess Service Corporation reflect no increase for the 12-month period beginning July 1, 2008. The University pays the annual cost for the program which is \$20 per employee per year. This agreement with Deaconess Service Corporation may be terminated at any time by either party upon 60 days advance written notice to the other party.

Vice President Brinker recommended approval of the master policy with the Deaconess Service Corporation beginning July 1, 2008.

On a motion by Mr. Will, seconded by Ms. MacDonell, the recommendations in Items G, H, I, and J were approved.

## SECTION III – PERSONNEL MATTERS

### A. PERSONNEL MATTERS

Mr. Dunn called on Provost Bennett who recommended approval of the following personnel actions.

On a motion by Mr. Knight, seconded by Mr. Calloway, the following personnel matters were approved.

#### 1. Retirement

Associate Professor of Theatre Douglas K. Hubbell, in accordance with the revised retirement policy, has requested retirement effective June 30, 2009, including leave with pay for the period January 5, 2009, through May 10, 2009. Severance pay based on 29 years of service to the University will be paid as of June 30, 2009.

Professor of Biology Marlene V. Shaw, in accordance with the revised retirement policy, has requested retirement effective June 30, 2009, including one-half assignment during the 2008-2009 academic year. Severance pay based on 36 years of service to the University will be paid as of June 30, 2009.

#### 2. Emeritus Status

It is recommended that the following faculty members be retired officially with the effective date shown and that the appropriate emeritus titles, as indicated, be conferred:

Associate Professor Emeritus of Theatre Douglas K. Hubbell  
29 years at USI, effective June 30, 2009

Professor Emerita of Biology Marlene V. Shaw  
36 years at USI, effective June 30, 2009

#### 3. Revision to Effective Date of Early Retirement

The USI Board of Trustees, at its meeting on March 6, 2008, approved early retirement for Ruth H. Miller effective January 31, 2009. Ms. Miller has requested that the effective date be changed to January 29, 2010.

#### 4. Revision to Emeritus Status

It is recommended that Ms. Miller retire officially with the effective date shown and that the appropriate emeritus title, as indicated be conferred:

Director Emerita of Library Services and Senior Librarian Emerita Ruth H. Miller  
13.25 years at USI, effective January 29, 2010.

Mr. Dunn noted that three members of the Board are expected to end their terms as trustees on June 30, 2008. He recognized Mr. Day, Mr. McDonald, and Mr. Will and thanked them for their dedicated service to the University of Southern Indiana and to the Board of Trustees.

There being no further business, the meeting adjourned at 3:50 p.m.

Respectfully submitted,

  
\_\_\_\_\_  
Amy MacDonell  
Secretary

## Presidential Search and Screen Committee Appointments

<b>Chair</b>	Board of Trustees Chair <b>John M. Dunn</b>
<b>Trustees</b>	Additional Trustees appointed by the Chair: <b>W. Harold Calloway</b> <b>Jamie L. Johnson '09</b> <b>Jeffrey L. Knight</b> <b>Amy MacDonell</b> <b>Ted C. Zlemer Jr.</b>
<b>Student</b>	One full-time student selected by the Student Government Association: <b>Raul J. Ramirez '09</b>
<b>Staff</b>	One full-time support staff member selected by Staff Council: <b>David O'Grady '01</b>
<b>Administrator</b>	One senior administrator selected by Board of Trustees Chair: <b>Mohammed Khayum</b>
<b>Faculty</b>	Five faculty members -- one from each college chosen by Faculty Senate in consultation with the colleges: <b>Peter S. Cashel-Cordo, Business</b> <b>Charles L. Price, Education and Human Services</b> <b>J. Wayne Rinks, Liberal Arts</b> <b>Kathy V. Rodgers, Science and Engineering</b> <b>Mayola Rowser '95 M'99, Nursing and Health Professions</b>  One representative from Extended Services, recommended by the dean of Extended Services: <b>Linda L. Cleek '82</b>
<b>Community</b>	USI Foundation Board of Directors Chair or designee: <b>Bix Branson</b>  One or more community representatives appointed by Board of Trustees Chair: <b>Bruce H. Baker</b> <b>Chris D. Melton '72</b>
<b>Alumni</b>	USI Alumni Council President or designee: <b>Jessica A. McCarthy '00</b>

	<u>Approved Budget 2007-08</u>	<u>Budget Change</u>	<u>Recommended Budget 2008-09</u>
<b>FUNCTION BY MAJOR EXPENSE CLASSIFICATION</b>			
<b>Instruction</b>			
Personal Services	38,527,603	2,911,803	41,439,406
Supplies and Expense	3,655,677	79,057	3,734,734
Repairs and Maintenance	657,157	17,985	675,142
Capital Outlay	783,505	178,554	962,059
<b>Total Instruction</b>	<b>43,623,942</b>	<b>3,187,399</b>	<b>46,811,341</b>
<b>Instruction Related</b>			
Personal Services	1,897,146	135,401	2,032,547
Supplies and Expense	211,370	1,725	213,095
Repairs and Maintenance	104,775	(39)	104,736
Capital Outlay	751,177	(4,433)	746,744
<b>Total Instruction Related</b>	<b>2,964,468</b>	<b>132,654</b>	<b>3,097,122</b>
<b>Student Services</b>			
Personal Services	5,200,464	174,779	5,375,243
Supplies and Expense	926,533	(431)	926,102
Repairs and Maintenance	59,107	(204)	58,903
Capital Outlay	28,138	(91)	28,047
<b>Total Student Services</b>	<b>6,214,242</b>	<b>174,053</b>	<b>6,388,295</b>
<b>Physical Plant</b>			
Personal Services	4,358,430	212,228	4,570,658
Supplies and Expense	5,167,188	419,060	5,586,248
Repairs and Maintenance	814,445	(848)	813,597
Capital Outlay	138,473	(448)	138,025
<b>Total Physical Plant</b>	<b>10,478,536</b>	<b>629,992</b>	<b>11,108,528</b>
<b>Administration and General</b>			
Personal Services	8,984,125	644,855	9,628,980
Supplies and Expense	5,350,480	72,982	5,423,462
Repairs and Maintenance	396,623	278,949	675,572
Capital Outlay	123,367	(400)	122,967
<b>Total Administration and General</b>	<b>14,854,595</b>	<b>996,386</b>	<b>15,850,981</b>
<b>TOTAL BUDGET</b>	<b>78,135,783</b>	<b>5,120,484</b>	<b>83,256,267</b>

**MISCELLANEOUS FEES**  
**2008-2009**

	<b>Current Fee</b>	<b>Proposed Fee</b>	<b>Effective Date</b>
Application Fee	25.00	25.00	09/02/08
Audit Fee (plus applicable lab fee)	35.00	35.00	09/02/08
Computer Lab Fee	35.00	35.00	09/02/08
Departmental Exams Fee	15.00	15.00	09/02/08
Distance Education Fee (Learning Center Fee, per credit hour)	25.00	25.00	09/02/08
Distance Education Delivery Fee (per credit hour)	10.00	10.00	09/02/08
Distance Education Supply Fee	100.00	100.00	09/02/08
Health Professions Insurance	15.00	15.00	09/02/08
Health Services Fee	40.00	47.00	09/02/08
Laboratory Fee (College of Science and Engineering)	45.00	45.00	09/02/08
Laboratory Fee (all other colleges)	35.00	35.00	09/02/08
Late Registration Fee (week 1)	30.00	30.00	09/02/08
Late Registration Fee (beginning week 2)	125.00	125.00	09/02/08
Matriculation Fee (all students)	65.00	65.00	09/02/08
Nursing Test Fee	30.00	30.00	09/02/08
Occupational Therapy Clinical Fee	50.00	50.00	09/02/08
Payment Plan Fee	30.00	30.00	09/02/08
Payment Plan Late Fee	25.00	25.00	09/02/08
Physical Education Fee	25.00	25.00	09/02/08
Respiratory Therapy Advanced Life Support Fee	100.00	100.00	09/02/08
Special Course Fee (varies by course; maximum amount)	200.00	200.00	09/02/08
Student Activity Fee (non-mandatory)	25.00	25.00	09/02/08
Studio Fee	35.00	35.00	09/02/08
Study Abroad Fee	100.00	100.00	09/02/08
Transportation and Parking Fee (8 or more credit hours per semester)	50.00	50.00	09/02/08
Transportation and Parking Fee (more than 3 and fewer than 8 credit hours per semester)	40.00	40.00	09/02/08
Transportation and Parking Fee (3 or fewer credit hours)	30.00	30.00	09/02/08

**SCHEDULE OF STUDENT FEES AND OTHER MANDATORY FEES**  
**2007-2008 and 2008-2009**

**STUDENT FEES 2007-2008**  
**(per semester credit hour)**

	<b><u>UNDERGRADUATE</u></b>		<b><u>GRADUATE</u></b>	
	<b><u>Resident</u></b>	<b><u>Non-Resident</u></b>	<b><u>Resident</u></b>	<b><u>Non-Resident</u></b>
Contingent	\$97.45	\$97.45	\$168.70	\$168.70
Academic Facilities	38.75	38.75	38.75	38.75
Student Services	16.50	16.50	16.50	16.50
Technology	5.00	5.00	5.00	5.00
Non-Resident		218.05		222.90
	<hr/>	<hr/>	<hr/>	<hr/>
Total	\$157.70	\$375.75	\$228.95	\$451.85

**STUDENT FEES 2008-2009**  
**(per semester credit hour)**

	<b><u>UNDERGRADUATE</u></b>		<b><u>GRADUATE</u></b>	
	<b><u>Resident</u></b>	<b><u>Non-Resident</u></b>	<b><u>Resident</u></b>	<b><u>Non-Resident</u></b>
Contingent	\$98.55	\$98.55	\$174.05	\$174.05
Academic Facilities	44.75	44.75	44.75	44.75
Student Services	19.00	19.00	19.00	19.00
Technology	5.00	5.00	5.00	5.00
Non-Resident		231.15		236.30
	<hr/>	<hr/>	<hr/>	<hr/>
Total	\$167.30	\$398.45	\$242.80	\$479.10

**OTHER MANDATORY FEES**

University Services Fee (8 or more credit hours per semester)	\$30.00
University Services Fee (more than 3 and fewer than 8 credit hours per semester)	\$22.75
University Services Fee (3 or fewer hours per semester)	\$10.00

**RESOLUTION OF THE UNIVERSITY OF SOUTHERN INDIANA BOARD OF TRUSTEES  
AUTHORIZING THE LEASE OF REAL ESTATE TO THE CITY OF EVANSVILLE  
FOR CONSTRUCTION OF A WATER TOWER**

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**WHEREAS**, the City of Evansville wishes to augment and improve its water distribution infrastructure on the west side of Evansville to enhance water pressure and water quality; and

**WHEREAS**, the University of Southern Indiana, and in particular its many resident students, would directly benefit from the proposed improvements to the City's water distribution infrastructure; and

**WHEREAS**, the City of Evansville has identified a parcel of University land that meets the technical requirements for the construction of a water tower that will be a critical part of these improvements; and

**WHEREAS**, the University has determined the proposed location, along Bluff Lane south of the office of the University of Southern Indiana Foundation, can be used for a water tower and not interfere in the future development of the University; and

**WHEREAS**, this proposed improvement to the City's water distribution infrastructure will be constructed at no cost to the University, other than the leasing of the subject parcel of land at a nominal amount; and

**WHEREAS**, the parcel of land proposed for the water tower will be approximately 100 feet by 100 feet in size;

**NOW THEREFORE BE IT RESOLVED:**

1. The Board of Trustees of the University of Southern Indiana finds and determines that the proposed improvements to the City's water distribution infrastructure will be of direct and substantial benefit to the University; and
2. The Board of Trustees further finds and determines that the benefit to the University justifies a long-term lease of the required parcel of land for a nominal amount; and
3. The Board of Trustees directs that any and all agreements between the City of Evansville and the University of Southern Indiana regarding the use of the subject parcel for the construction of a water tower strictly limit the use of the land for the term of the agreement solely to the construction and operation of a water tower and no other use; and
4. The Board of Trustees directs that any and all agreements with the City of Evansville require that, in the event the resultant water tower and related infrastructure cease to be used as such, they be removed from University property at the City's sole expense within one year of such cessation of use; and
5. The Treasurer of the University is hereby fully and completely authorized to negotiate and execute any and all required agreements with the City, including, but not limited to, the lease of University land for an extended term, necessary to allow the City to construct a water tower on the subject parcel of land.



## CURRENT OPERATING BUDGET SUMMARY

	<u>Approved Budget 2007-08</u>	<u>Budget Change</u>	<u>Recommended Budget 2008-09</u>
<b>INCOME</b>			
State Appropriation	47,163,721	4,220,561	51,384,282
Student Fees	28,592,627	836,034	29,428,661
Other Income	<u>2,379,435</u>	<u>63,889</u>	<u>2,443,324</u>
<b>Total Income</b>	<b>78,135,783</b>	<b>5,120,484</b>	<b>83,256,267</b>
<b>TOTAL AVAILABLE</b>	<b>78,135,783</b>	<b>5,120,484</b>	<b>83,256,267</b>
 <b>MAJOR EXPENSE CLASSIFICATION</b>			
Personal Services	58,967,768	4,079,066	63,046,834
Supplies and Expense	15,311,248	572,393	15,883,641
Repairs and Maintenance	2,032,107	295,843	2,327,950
Capital Outlay	<u>1,824,660</u>	<u>173,182</u>	<u>1,997,842</u>
<b>TOTAL</b>	<b>78,135,783</b>	<b>5,120,484</b>	<b>83,256,267</b>
 <b>FUNCTIONAL EXPENDITURE CLASSIFICATION</b>			
Instruction	43,623,942	3,187,399	46,811,341
Instruction Related	2,964,468	132,654	3,097,122
Student Services	6,214,242	174,053	6,388,295
Physical Plant	10,478,536	629,992	11,108,528
Administration and General	<u>14,854,595</u>	<u>996,386</u>	<u>15,850,981</u>
<b>TOTAL</b>	<b>78,135,783</b>	<b>5,120,484</b>	<b>83,256,267</b>

**UNIVERSITY OF SOUTHERN INDIANA  
TEN-YEAR CAPITAL IMPROVEMENT PLAN (BUILDINGS)  
(ALL AMOUNTS EXPRESSED IN 2009-2011 DOLLARS)**

	NEAR-TERM 2009-11 Biennium			MEDIUM-TERM 2011-13 Biennium			LONG-TERM 2013-19 Biennium		
	Projected State Amount	Funding Other Sources (1)	Space Change A.S.F.	Projected State Amount	Funding Other Sources (1)	Space Change A.S.F.	Projected State Amount	Funding Other Sources (1)	Space Change A.S.F.
<b>I. Special R &amp; R</b>									
1. Physical Activities Center (PAC) - Renovation				\$7,000,000	\$3,000,000 c				
2. Student Residence Building Renovation/Replacement					\$8,000,000 a		\$8,000,000 a		
3. Classroom Renovation/Expansion							\$31,000,000	\$2,000,000 c	70,000
4. University Center Expansion/Renovation - Phase II								\$15,000,000 b	
<b>II. New Construction</b>									
1. Teaching Theatre - Replacement Project	\$8,000,000	\$7,000,000 c	20,000						
2. Manufacturing Engineering Laboratory					\$2,000,000 c	15,000			
3. Parking Facilities (Note 2)					\$8,250,000 b	1,400		\$7,000,000 b	
4. Campus Roadway System - Phase II					\$5,000,000 b				
5. General Classroom Building							\$25,000,000	\$2,000,000 c	50,000
6. Recreation and Fitness Center Expansion - Phase III								\$5,250,000 b	25,000
<b>III. Facilities Acquisition</b>									
(None)									
<b>IV. Lease</b>									
(None)									
<b>TOTAL</b>	<b>\$8,000,000</b>	<b>\$7,000,000</b>	<b>20,000</b>	<b>\$7,000,000</b>	<b>\$26,250,000</b>	<b>16,400</b>	<b>\$56,000,000</b>	<b>\$39,250,000</b>	<b>145,000</b>

(1) Identify source of non-state (i.e. "other") funding: (a) Rental/Board Income, (b) Fees and Contributions, (c) Contributions.

(2) Received bonding authorization in 2003-2005 for \$3,000,000 to construct parking facility; mid-term request is for increase of \$4,000,000 in bonding authorization for construction of parking facility for total of \$7,000,000 for project. Balance of request for \$1,250,000 is for other parking facilities.

**University of Southern Indiana Board of Trustees**

**Summary  
Current Construction Projects  
May 10, 2008**

**Projects under Construction**

<b>McCutchan Art Center</b>		
Project Cost		\$ 1,125,000
Funding Sources:		
Kenneth P. McCutchan Fund	\$ 640,000	
Academic Initiative Fund	300,000	
USI Foundation	185,000	
<b>McDonald West Community Center</b>		
Project Cost		\$ 1,500,000
Funding Source: Housing Reserve		
<b>Support Services Building</b>		
Project Cost		\$ 2,830,831
Funding Sources:		
Business and Engineering Center Bond Issue	\$1,816,356	
David L. Rice Library Bond Issue	635,000	
Transportation Reserve	257,475	
Technology Initiatives Reserve	122,000	
<b>Recreation and Fitness Center Renovation</b>		
Project Cost		\$ 9,120,000
Funding Sources:		
Reserve	\$1,260,000	
Student Services Fee	125,000	
Student Activity Fee	360,000	
Student Services Operations	125,000	
Bond Issue (Repaid with Student Fees)	7,250,000	
<b>12.5 kV Electric Service Installation</b>		
Project Cost		\$ 975,316
Funding Sources:		
General R & R Appropriation	\$ 700,000	
Energy Management System Reserve	275,316	
<b>Ceramics Center Relocation</b>		
Project Cost		\$ 988,165
Funding Sources:		
Business and Engineering Center Bond Issue	\$ 900,000	
Special Projects Reserve	88,165	

**Projects in Design**

<b>Business and Engineering Center</b>		
Project Cost		\$31,946,069
Funding Source: Bond Issue (Repaid with Fee Replacement Appropriation)		
<b>Campus Entrance and Loop Road Construction</b>		
Project Cost – Phase I		\$ 3,825,892
Funding Sources:		
David L. Rice Library Bond Issue	\$2,000,000	
Federal Direct Appropriation Funding FY2005	1,475,892	
Federal Direct Appropriation Funding FY2008	350,000	
<b>University Center Expansion</b>		
Project Cost		\$17,650,000
Funding Sources:		
Bond Issue (Repaid with Student Fees)	\$13,750,000	
David L. Rice Library Bond Issue	800,000	
Extended Services Fund	650,000	
Bookstore Reserve	1,000,000	
University Center Reserve	1,450,000	
<b>Central Heating and Cooling Plant Expansion</b>		
Project Cost		\$ 750,000
Funding Source: Business and Engineering Center Bond Issue		
<b>Wright Administration New Roof System</b>		
Project Cost		\$ 200,000
Funding Source: General R & R Appropriation		
<b>Science Center Renovation – Phase II</b>		
Project Cost		\$ 656,978
Funding Sources:		
General R & R Appropriation	\$ 462,993	
Special Project Reserve	193,985	
<b>Science Center Renovation – Phase III</b>		
Project Cost		\$ 700,000
Funding Sources:		
General R & R Appropriation	\$ 500,000	
Special Project Reserve	200,000	